FIESTA FLAMBEAU PARADE ASSOCIATION, INC.
"AMERICA'S LARGEST ILLUMINATED NIGHT PARADE"

"Celebration of Cultures"
Saturday, April 28, 2007

Policies

The Fiesta Flambeau Night Parade is the largest illuminated parades in the United States. The parade will be viewed by an estimated crowd of over 500,000 street spectators along the 2.6-mile parade route and an estimated 1.5 million viewers on a live television broadcast on our local CBS affiliate.

Parade Application:
All applicants must submit a $10.00 non-refundable application-processing fee. Check or money orders must be made payable to the Fiesta Flambeau Parade Association, Inc., that from herein will be referred to as the ***"ASSOCIATION".*** Parade applications may be obtained by contacting the *ASSOCIATION* or visiting www.fiestaflambeau.org. All parade applications must be legible, complete, and accurately describe your entry and any support personnel strategy. Acceptance to participate in the parade is determined by the Executive Board. Because TV live coverage mandates the number of entries we can accept, submit the application as early as possible. Notification letter of acceptance or non-acceptance will be mailed out in January.

Participants:
Participant entries must be a fair and accurate representation on parade day of what has been submitted in the application. Any deviation without pre-parade day Executive Board authorization will result in a disqualification. Participant performances must be in a forward motion at all times to avoid delays in the parade. Failure to maintain a forward motion and designated spacing by Parade Officials will result in removal from the parade and elimination from future Flambeau parades. It is recommended that all marching participants be at least 12 years of age and in good physical condition. All participants are expected to behave in an exemplary manner. Any rudeness, foul language or threatening behavior will be grounds for the removal of any individual and their group from the parade. Failure of parade participants and their support personnel to comply with Parade Official instructions will not be tolerated and will result in removal from the parade and jeopardize future participation.

Insurance Requirements:
All motorized units, floats, carriages, equestrians and other live animals must be insured. A copy of the liability insurance must be made available for inspection upon request by Law Enforcement and Parade Officials. Failure to provide such proof will result in disqualification from the parade. Equestrian entries will be provided with an opportunity to purchase a User Insurance Policy through the Fiesta San Antonio Commission. Float entries are required to submit a copy of Certificate of Insurance naming the *ASSOCIATION* as an additional insured.

Vehicles:
Motorized and other self-propelled units will not be allowed in the forming area and the parade route without the unit being noted in the application and pre-parade day Executive Board approval. All authorized vehicles and other motorized and self-propelled units must be completely decorated and illuminated. Tow Units must be completely covered with decorations and illumination to compliment the towed unit.

Non-Profit Entries:
All non-profit entries that request exemption from entry fees, must submit written verification of non-profit status to the *ASSOCIATION* when submitting the application.

Float Entries:
All Float entries will be charged an additional $20.00 fee for a San Antonio Fire Department Safety Inspection that is mandated by a City of San Antonio Ordinance. Checks for this fee must be made payable to the *ASSOCIATION* within 30 days of receiving the acceptance notification letter. Float entries will be required to submit a copy of Certificate of Insurance naming the *ASSOCIATION* as an additional insured. A commercial product or service shall not be the theme or incorporated as a major prop on a float. A float sponsor's name may be placed on the front and back aprons of the float. The sponsor's name and logo must not exceed 14 inches in height.

Floats are expected to complement the parade theme "Celebration of Cultures" in a creative manner. A color sketch or photograph of your entry must be submitted with the application.

All Floats must be brightly illuminated on all four sides with a significant amount of lights to enhance the appearance of the float.

All floats must submit the overall dimensions of the float. The basic requirements are that the length of the float not be longer than 50 feet or less than 16 feet. The width of the float is within 6 and 12 feet. No segment of the float may extend higher than 13 feet. Exceptional entries will be considered and allowed if determined to be safe by the Executive Board. The use of a combination tractor-trailer flatbed is not permitted.

By City of San Antonio Ordinance All floats must be constructed with flame retardant materials or the decoration materials must be sprayed with flame proofing material. The use of hay as decoration or prop is not permitted. Floats must carry an all-purpose 5 pound fire extinguisher type 2A 10BC or higher rating with a current inspection tag within the reach of the driver.

Float Tow Vehicles must be decorated in a manner that completely covers the tow vehicle. The decoration must also complement the float. All tow units must be securely fastened with an appropriate chain to the chassis of the float. A maximum of two (2) persons will be permitted to ride in the tow vehicle.

Motorized floats shall be equipped with a quick escape hatch for the interior driver compartment. The exhaust pipe must extend past the exterior of the float and be clear of all decorative materials. Portable generators shall be mounted in such a manner as not to pose a fire risk to the float, its decorations, or its occupants. Smoking is not allowed on the floats.

All floats must remain in their assigned staging and parade lineup position. The float or float tow vehicle operator must remain with the unit at all times. No one is permitted to disembark from the float or tow vehicle until they have reached the disbanding area.

All motorized units must provide the operators name, copy of the drivers license, and proof of Liability Insurance. Parade Officials will verify these documents prior to the start of the parade. Entries failing to comply will be automatically disqualified and removed from participation.

Corporate and Commercial Entries:
Corporate and Commercial entries must pay a $750.00 fee per entry. The fee must be made payable to the *ASSOCIATION* within 30 days of the acceptance notification letter. Entries will also be required to comply with the inspection fee and insurance requirements.

Multiple Groups:
All multiple groups; Band, Dance Teams, Cheerleader and Pep Squad units are required to submit a separate application. The application must indicate the desired order of sequence in the parade line-up. Otherwise, multiple groups will be assigned staging position at the discretion of the Executive Board.

Uniforms and Illumination Requirements:
Participants must wear full dress uniforms or costumes. All non-military marching units must also use a creative form of illumination to enhance their appearance. Battery operated mini-lights and glow sticks are an excellent form of illumination. The illumination enhancement will be a crucial judging category. A minimum of twelve (12) mini-lights or glow sticks per person is recommended.

Music/PA Systems:
All entries with live music or sound enhancement systems must include the information on the application for approval by the Executive Board. Sound amplification must comply with the City of San Antonio Ordinance. The audio level will be set at a reasonable level as determined by the Parade Officials.

Equestrian Entries:
All Equestrian entries will be charged a $150.00 fee per unit. A check or money order for the fee must be payable to the *ASSOCIATION* within 30 days of receiving the acceptance notification letter. Pooper-Scooper service will be provided.

A maximum of eight (8) horses per organization will be allowed unless approved by the Executive Board. No rider under the age of 12 will be allowed. Riders between the age of 13 and 17 years of age must have adult supervision.

All equestrian units must be decorated and illuminated. The ASSOCIATION recommends the wearing of rubber shoes on all horses. All equestrian units will be staged in a separate area away from other parade participants and must not be left unattended at any time.

All equestrian units must submit proof of liability insurance for the date of the parade, and have it available for inspection at all times during the parade.

Spacing of Entries:
ALL parade entries must stay within ten (10) feet to the entry in front of you in the forming area until the parade step-off where Parade Officials will space out the entries at approximately forty (40) feet. The forty (40) feet distance must be maintained by each unit throughout the parade route. Parade Officials will strictly monitor this spacing. All entries must maintain a constant forward direction while on the parade route. Unnecessary delays or gaps caused by the entries in the parade route will not be tolerated. Entries that stop to perform along the parade route will be disqualified from the judging and eliminated from participation in future Fiesta Flambeau parades. At the discretion of the Parade Officials and the San Antonio Police Department entries unable to start or maintain their assigned position in the parade will be removed.

Throwing or distribution of items during the Parade:
It is unlawful by City Ordinance for parade participants to throw, distribute, or give away any leaflets, coins, souvenirs, candy or any other items in the forming area and the parade route. No articles, materials, or candy of any kind shall be distributed in the forming area, along the parade route or in the disbanding area without the approval of the *ASSOCIATION.* The discharging of firearms, cannons, fireworks, and other loud devices is strictly prohibited.

Television Coverage:
The Fiesta Flambeau Night Parade is televised. No parade entries will be allowed to intentionally stop and perform in front of the television cameras or the Alamo Plaza Reviewing Stand. Violations of this rule will result in a disqualification of the organization from the judging. At the discretion of the Parade Officials violators may be removed from the parade route and eliminated from participation in future Fiesta Flambeau parades.

Judging and Awards:
All judging will take place along the parade route. Therefore, participants should perform at their best the entire parade route. Information regarding the judging, criteria, categories and awards will be mailed with the acceptance notification letter.

Advertising/Banners:
There will be no political or religious advertising by parade participants while on the parade route, forming or disbanding areas. VIOLATORS will be asked to leave by Parade Officials or be removed by Police Officers.

Disbanding Area:
All Parade participants will disband under the direction of the Parade Officials and San Antonio Police Department. No one should remove any illumination devices, costumes, or uniforms until they reach the disbanding area. Bands and marching units should not disband until they have reached their buses.

Alcoholic Beverages:
Consumption of alcoholic beverages by any person in the Forming Area, Parade Route or Disbanding Area is strictly prohibited. All participants will be subject to a visual inspection by Parade Officials and Law Enforcement Officers. Anyone in an impaired condition will not be allowed to participate in the parade and at the discretion of Parade Officials or Law Enforcement Officers the organization may be removed from the parade.

Contact us at:

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Attn: Tony Alvarado – Parade Director
P.O. Box 15277, San Antonio, Texas 78212

Parade Line (210) 735-5566 Fax (210) 432-3795
Email: flambeauparade@sbcglobal.net
Website: **www.fiestaflambeau.org**





James Fenimore, President

Tony Alvarado, Parade Director

The Fiesta Flambeau Parade Association Inc. sponsors the Fiesta Flambeau Parade. Please retain a copy of these parade polices for your records.